

2008 Call for Food Vendors

SUMMERFEST ARTS FAIRE

Summerfest is an arts festival held annually in Logan, Utah. It was established in 1983 and attracts nearly 35,000 visitors. The festival features fine arts, a Plein Air Event, performing arts, culinary arts, and performances by regional and local entertainers. Summerfest is committed to providing quality cuisine items that are “something different” from the everyday norm of food choices.

DATE AND LOCATION

Vendors must be set up by 10 am Thursday June 12th. Vendors may start setting up at 10 am on June 11th. Festival hours are Thursday, June 12-June 14 10 am-10 pm. All food vendors must remain open until the end of the evening. Any vendor that closes before 10pm will automatically forfeit their deposit and will not be invited back the following year. Summerfest is held—rain, heat, or shine—on the Historic Tabernacle Grounds in the heart of downtown Logan, 50 N. Main St.

JURYING

The food committee will jury for uniqueness and variety as well as price. With only 8-12 vendor spaces available, we insist on quality and professionalism because we consider you a partner in our success. All vendors compete annually for selection. If you are selected, the food committee has the right to disallow individual food items. Cache County Health Department is very proactive when it comes to public health, and any issues they raise must be resolved.

REQUIREMENTS

- Food vendor applicants must submit a color photo(s) of the booth set up.
- Food vendors are responsible for conducting their own sales. It is your responsibility to collect and report sales tax. (If accepted, the sales tax information will be available upon arrival at the festival.)
- Food vendors must complete a hold harmless agreement for Summerfest and the LDS Church.
- Upon acceptance, food vendors must supply a certificate of insurance with a minimum coverage of \$1,000,000, for the dates of the festival, current food handlers permit and event permit from BRHD. Do not send the documents until you have been accepted into the event.
- Accepted food vendors must display a sign at the festival listing juried food items and prices.

FEES

The food vendor base fee is \$400. (10x10 booth)

Do not send funds until you have received notification of selection.

Additional charges:

\$100 Deposit

\$75 Electricity

No tea, coffee, water, or drinks of any kind to be sold.

- We **require** each food vendor to accept five food gift certificates, which Summerfest will issue, valued at \$5 each for use by the top volunteers who make our festival possible.
- Booth Space: The food court will be located on the east side of the parking lot of the Tabernacle Grounds. **It is absolutely necessary** that food vendors list the dimensions and size of required booth space on the application for ease in setting up the festival. It is also imperative that vendors list total amperage, watts, (we need a number, not a checkmark) required to successfully run their booth, or it may be impossible to hook up the booth properly when you arrive.
- Parking: In addition to your booth location, parking will be available at the Logan High School, 4 blocks away.
- Security: Security is provided on the festival grounds, however, Summerfest assumes no liability for food vendor's items. Summerfest is not responsible for any damage food vendors may incur to their booth during the show from rain, wind, fire, theft, acts of God, etc.

Food Vendor Calendar

March 15.....Application Due

April 14Acceptance Letters and booth assignments mailed

May 1Base fee of \$400 plus \$75 electricity fee, Deposit of
\$100 (in separate check) ,valid certificate of insurance,
signed contract and liability release agreement due

May 9Last day to withdraw without forfeiting fee

May 9 Last day to submit liability insurance, food handlers
permit and temporary food permit from Bear River Health Dept.

June 11.....Vendor check in and set up from 10 am through 4 pm.

June 12-14.....Summerfest hours, 10 am -10 pm (Thursday-Saturday)

June 14.....Summerfest Checkout from 10 pm-12 am.

How to Apply

Complete the enclosed application form and mail with the following.

1. A stamped, self addressed envelope.
2. Photos of food items to be served.
3. Mail all requested information to:

Summerfest Food Vendor Coordinator

Anne Parish

122 East 700 North

Logan, Utah 84321

ADDITIONAL INFORMATION

For more information please log onto our website at www.logansummerfest.com or call Steven Bower at (435)213-5649 ext. 106. arts-faire@logansummerfest.com .

Summerfest

2008 FOOD VENDOR APPLICATION / MENU FORM

Due Thursday, March 15, 2008

Name _____ Business Name _____

Address _____

City, State, Zip Code _____

Phone (day) _____ Phone (evening) _____

E-mail Address _____ Have you been a vendor at Summerfest before _____

I have read the enclosed information and regulations and agree that if I am accepted as a vendor I will abide by these and all Summerfest regulations. I accept the Summerfest Committee's decision as final and agree that the Committee has the right to remove any vendor from the grounds with all fees forfeited for any violation of the rules or regulations.

Signature _____

PROPOSED MENU

List all menu items you will be serving, including a description and the price of each item. Attach an additional sheet if needed. Menus are judged on variety, affordability, and ease of serving in an outdoor setting. Menus should accommodate children wherever possible. All menu substitutions must be cleared through the Summerfest Food Committee. No exceptions. Summerfest has space for 13 food booths and each menu will be unique (no duplicate menus).

For advertising purposes, what 2-5 words best describes your menu? _____

1. Item: _____ Price: _____

Description: _____

2. Item: _____ Price: _____

Description: _____

3. Item: _____ Price: _____

Description: _____

4. Item: _____ Price: _____

Description: _____

5. Item: _____ Price: _____

Description: _____

6. Item: _____ Price: _____

Description: _____

List all equipment using electricity and the watts required: _____

Will there be any type of flame used in your booth? (i.e., gas, propane, etc.) Yes _____ or No _____

Total fee amount enclosed \$ _____

Photograph(s) of food to be served Yes _____ or No _____

Copy of Food Handler's Permit Yes _____ or No _____

Copy of Temporary Food Permit Yes _____ or No _____

Copy of Liability Insurance Yes _____ or No _____

SUBMIT THIS SHEET WITH PHOTOS AND A SELF-ADDRESSED STAMPED ENVELOPE

Please do not send in any fees until you are accepted into the event!