

# 2012 Call for Food Vendors

## SUMMERFEST ARTS FAIRE

Summerfest is an arts festival held annually in Logan, Utah. Summerfest 2012 is **June 14-16**. It was established in 1983 and attracts over 60,000 visitors. The festival features fine arts, a Plein Air Event, performing arts, culinary arts, and performances by regional and local entertainers. Summerfest is committed to providing quality cuisine items that are “something different” from the everyday norm of food choices.

## DATE AND LOCATION

**Vendors must be set up and ready to serve by lunchtime on Thursday June 14th. Vendors may start setting up at 10 am on Wednesday the 13th.** Festival hours are Thursday, June 14 from noon to 10 p.m., Friday and Saturday June 15<sup>th</sup> and 16<sup>th</sup> from 10 am-10 pm. Summerfest is held—rain, heat, or shine—on the Historic Tabernacle Grounds in the heart of downtown Logan, 50 N. Main St. Our office is located at 69 E 100 N, across from the Tabernacle Grounds.

## JURYING

The food committee will jury for uniqueness and variety as well as price. With only 20 vendor spaces available, we insist on quality and professionalism because we consider you a partner in our success. All vendors compete annually for selection. If you are selected, the food committee has the right to disallow individual food items. Unfortunately, previous participation is not a guarantee of acceptance into this year’s festival. Cache County Health Department is very proactive when it comes to public health, and any issues they raise must be resolved.

## REQUIREMENTS

- Food vendor applicants must submit a color photo(s) of the booth set up.
- Food vendors are responsible for conducting their own sales. It is your responsibility to collect and report sales tax. (If accepted, the sales tax information will be available upon arrival at the festival.)
- Food vendors must complete a hold harmless agreement for Summerfest and the LDS Church (included here).
- Upon acceptance, food vendors must supply a certificate of insurance (for a minimum of \$1,000,000), for the dates of the festival, current food handlers permit and event permit from Bear River Health Department. Do not send the documents until you have been accepted into the event.
- Accepted food vendors must display a sign at the festival listing juried food items and prices.

## FEES

The food vendor base fee is \$400. (10x10 booth)

**Do not send funds until you have received notification of selection.**

### Additional charges:

\$25 non-refundable application fee

\$100 Deposit

\$75 Electricity

**Food vendors cannot sell tea, coffee, water, or drinks of any kind. Please do not give away drinks as a package deal with your food. Specialty drink vendors may sell their specialty drinks only, not soda or water. This is strictly enforced!**

• **Booth Space:** The food court will be located on the east side, in the parking lot of the Tabernacle Grounds. It is imperative that vendors list total amperage, watts, (we need a number, not a checkmark) required to successfully run their booth. Booth spaces will be assigned and **previous participation is not a guarantee of a particular booth space**. There will be a recycle area in the parking lot for cardboard and other recyclables. Please recycle!

• **Parking:** Each vendor is allowed **ONE** parking spot which will be assigned. Additional parking will be available at the Logan High School, 4 blocks away.

• **Security:** Security is provided on the festival grounds, however, Summerfest assumes no liability for food vendor’s items. Summerfest is not responsible for any damage food vendors may incur to their booth during the show from rain, wind, fire, theft, acts of God, etc.

• **Cleanup:** Food vendors are responsible for their own cleanup and **MUST** be cleaned up and off the premises before 11:50 p.m. on June 16<sup>th</sup>. If your space is not completely cleaned, or if there is any damage, your deposit will be retained.

## 2012 Food Vendor Calendar

March 16.....	Application Due
April 6 .....	Acceptance Letters and booth assignments mailed
May 1 .....	Base fee of \$400 plus \$75 electricity fee, Deposit of \$100, valid certificate of insurance, signed contract and liability release agreement due
May 4 .....	Last day to withdraw without forfeiting fee
May 4 .....	Last day to submit liability insurance, food handlers permit and temporary food permit from Bear River Health Dept.
June 13.....	Vendor check in and set up from 10 a.m. through 5 p.m.
June 14-16.....	Summerfest (Thursday from noon to 10 p.m. Friday and Saturday 10 a.m. to 10 p.m.)
June 16.....	Checkout from 9 p.m.-11:59 p.m. <b>Vendors MUST be cleaned up and off the premises by 11:50 or they may forfeit their deposit.</b>

## How to Apply

Complete the enclosed application form and mail with the following.

1. A stamped, self addressed envelope.
2. Photos of food items to be served.
3. \$25 non-refundable application fee
4. Mail all requested information to:

### Summerfest Food Vendor Coordinator

**Anne Parish**  
122 E 700 N  
Logan, Utah 84321

### ADDITIONAL INFORMATION

For more information please log onto our website at [www.logansummerfest.com](http://www.logansummerfest.com) or call at (435) 213-3858 or email [info@logansummerfest.com](mailto:info@logansummerfest.com).

**Summerfest 2011 FOOD VENDOR APPLICATION / MENU FORM**  
**Due Friday, March 18, 2011**

Name \_\_\_\_\_ Business Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Phone (day) \_\_\_\_\_ Phone (evening) \_\_\_\_\_

E-mail Address \_\_\_\_\_ Have you been a vendor at Summerfest before \_\_\_\_\_

**PROPOSED MENU**

List all menu items you will be serving, including a description and the price of each item. Attach an additional sheet if needed. Menus are judged on variety, affordability, and ease of serving in an outdoor setting. Menus should accommodate children wherever possible. All menu substitutions must be cleared through the Summerfest Food Committee. No exceptions. Summerfest has space for 13 food booths and each menu will be unique (no duplicate menus).

For advertising purposes, what 2-5 words best describes your menu? \_\_\_\_\_

1.  
Item: \_\_\_\_\_ Price: \_\_\_\_\_

Description: \_\_\_\_\_

2. Item: \_\_\_\_\_ Price: \_\_\_\_\_

Description: \_\_\_\_\_

—  
3. Item: \_\_\_\_\_ Price: \_\_\_\_\_

Description: \_\_\_\_\_

—  
4. Item: \_\_\_\_\_ Price: \_\_\_\_\_

Description: \_\_\_\_\_

—  
5.  
Item: \_\_\_\_\_ Price: \_\_\_\_\_

Description: \_\_\_\_\_

6.  
Item: \_\_\_\_\_ Price: \_\_\_\_\_

Description: \_\_\_\_\_

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List all equipment to be used and watts required (**important**): \_\_\_\_\_

\_\_\_\_\_

